



Instructions: Current Cases Overview

THE CURRENT CASES SECTION

Once you are logged into DynaFusion, the Current Cases section is your default landing page. Here, you can view all cases you have submitted to DynaFlex® through the DynaFusion Digital Rx System. You can sort cases by column headers or use the search bar to quickly locate a specific patient.

QUICK FAQs

How do I search for a specific patient?

There are multiple ways to locate a patient's Rx form in DynaFusion:

- **Sorting:** On the **Current Cases** screen, you can sort your cases by clicking on the column headers. Cases will then be displayed in alphabetical or chronological order, depending on the selected column.
- **Searching:** You can also enter the patient's name in the search bar near the top of the page to quickly find their case.

How do I view the patient's Rx form or case information?

- Once you have found the patient, click **View** under the **Details** column. This will open the submitted Rx form for review.

You may also view the **Work Order PDF** by patient. The Work Order PDF can be downloaded or printed for your records. **Note:** The PDF will update as the case moves through DynaFusion internally. The final version will be available once our Design Team moves the case to **Approved** status. We recommend downloading the final copy of the PDF for your office records. This is available in the PDF column in the **Current Cases** section.

What information is included in the Work Order PDF?

- The Work Order PDF contains essential case details, including:
- Order number
- Customer information and shipping address
- Patient name
- Design drawing
- Key details needed for fabricating the appliance

Important: Once a case has been submitted, no changes can be made unless the case is in Issue Status. For more details on how to handle cases in Issue Status, refer to the Status Overview Tutorial.

